

Foundry Associate Minister of Youth & Family Job Description

Position Title: Associate
Minister of Youth & Family

Revision Date: June 26, 2022

Manager's Title: Lead Pastor

Ministry Team: Family Ministry

Position Type: Ministry Staff

Position Classification: Regular, Full-Time, Exempt

Summary/Position Purpose

This position exists to serve by providing spiritual leadership, guidance, shepherding, and fun for the children, youth, and parents of the Foundry. This minister will strategize, develop, and implement a ministry strategy that aligns with the mission and vision of the Foundry as a whole (Guiding People to Forge a Life-Long Reliance on God).

The minister of youth and family will work closely with the Lead Pastor to develop vision and goals for the future of Foundry Kids, Foundry Middle School, and Foundry High School and their parents.

Personal and Spiritual Requirements

- Profess Jesus Christ as Lord and Savior and is an immersed believer.
- Is currently a committed member of a local church
- Continually forging a transforming, intimate, life-long relationship with God
- Considers this position a ministry calling, not just a job
- Understands and supports the stated doctrine and mission of the Foundry (see our statement of faith on our website: www.thefoundrychurch.com).
- Practices healthy relational boundaries
- Practices fiscal integrity
- If married, leads his family well and has a spouse who fully supports their calling
- Seeks to live a life "above reproach"
- Willing to take calculated risks or try unconventional ideas to yield impactful results
- Believes in the power of fun

This description is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements. This Position Description does not create a contract between the staff member and the Foundry.

Professional Requirements

- Preferred bachelor's degree from a Bible College or Seminary, or equivalent experience
- Has demonstrated an ability to lead and guide youth in a ministry
- A self-starter, that is flexible, agile, and willing to adapt.
- Able to fail, learn, and try again with the support of an encouraging staff team.
- Has been (or is willing to be) ordained as a Minister of Christ
- Possesses superior communication skills (written and verbal)
- Skilled with social media

Job Requirements and Responsibilities

- **Foundry Kids, Foundry Middle School, and Foundry High School Ministry (50%)**
 - Develop and implement a ministry plan/strategy for children (of all ages).
 - Plan events, Sunday morning lessons, ministry trips, etc
 - Build relationships to grow the size of Foundry Kids, Foundry Middle School, and Foundry High School ministries.
 - Maintain and enforce safety and security policies and procedures.
 - Integrate Foundry Kids, Foundry Middle School, and Foundry High School into the life of the church, supporting and participating in the church's vision, worship, volunteering, and activities.
 - Recruits, trains, and mobilize volunteers
- **Family Ministry (30%)**
 - Develop creative ways to partner with parents as they guide their children.
 - Develop ways to receive input and evaluation from parents regarding Foundry Kids, Foundry Middle School, and Foundry High School ministry.
- **General Ministry (20%)**
 - Seek out and develop relationships with other Family and Youth Ministers in our area for edification, support, and growth.
 - With the input of the Lead Pastor, they will set and oversee the Foundry Kids, Foundry Middle School, and Foundry High School budget.
 - Participate in the shepherding of the congregation, including teaching and preaching, visitation, counseling, event support (for non-Family Ministry events) and other pastoral duties as needed.
 - Keep consistent office hours.
 - Attend weekly staff meetings.
 - Pray regularly for the church and share prayer needs with other staff members.