

Bread Coffeehouse Staff Job Description



Qualifications

- Has a sincere heart for the Lord and a desire to see students come to know him and grow in him.
- Is in agreement with Bread Coffeehouse's philosophy and theology.
- Is eager to learn and shows a consistent walk with the Lord.
- Has a college degree and a previous role in campus ministry.
- Commits to live a life above reproach.
 - Agrees to a stringent alcohol & drug policy.
 - Will remain sexually inactive (if not married).

Ministry Requirement

- Each staff member will be given a target group on which to focus his or her time and energy.
- Staff will maintain strict confidentiality of staff policies and discussions.
- Staff will reach out to new students and to minister to current students.
- Staff will perform administrative duties necessary for the ministry.
- Each staff member will participate in weekly staff meetings.
- Mandatory Staff training will be held before the school year.
- Staff members are not allowed to pursue a dating relationship with students.
- Staff are expected to participate in most ministry events, including some weekend events.
- Staff are to maintain a spiritual life worthy of being emulated.
- Staff will not criticize interns or other staff members to students.
- Staff are to have and keep medical insurance while they are employed by Bread Coffeehouse.

Ministry Agreement

- Staff are under the direction of the Bread Coffeehouse Team Lead, Director and Board of Directors.
- Staff must fundraise the complete amount of their salary. Fundraising coaching and salary details will be discussed during the hiring process.
- Staff must maintain a mileage record, when driving for Bread, to be filed with their taxes, which staff must do individually.
- Bread will reimburse expenses approved by Team Leader if you have receipts and follow repayment procedures.
- All staff must attend a church regularly and work to bring students to church with them.
- Semester work hours vary, staff members are expected to be committed to the ministry and students at all times of the school year. Staff are expected to work a minimum of 40 hours per week.
- Staff will submit a weekly schedule to the Team Leader at the beginning of the school year. Any additional PTO or sick days will follow the protocol described in the Employee Manual.
- It is understood that either you or the Board of Directors may terminate your position by giving 2 weeks written notice (at-will employment).

This job description does not limit what we may ask of you.

General Information

Goals of Bread Staff Position

- Staff will have ministry experiences and opportunities for ownership that will equip & inspire them to do hospitality ministry anywhere.
- They will utilize their strengths and passions to affect and impact students.
- They will model, teach, and train servant leadership within a ministry setting.
- Their personal relationship with Jesus will continue to grow.

Mission Statement

Bread Coffeehouse exists to create a thriving, inclusive community for college students. As they become followers of Jesus, students will seek to put love in action worldwide.

Writing on the Wall

We are people who have found peace, hope & joy in Jesus.

We are here to love and serve, not to judge or condemn.

If you want to know more, please ask!

When talk is cheap, our sermon is hospitality.

Welcome to our home.