

Full Time Position in Children's ministry at Woodruff Road Christian Church
Consisting of Children's Ministry Director and Preschool Director

WRCC Children's Ministry Director

Develop and lead children's ministry at WRCC for children through 5th Grade.

Reports to Senior Minister

Duties:

- Under the leadership of the Elders and grounded by the mission of WRCC (Love God, Share Jesus, Serve Humbly) work with Senior Minister and Staff to develop a vision for Children's ministry at WRCC and establish the steps to make this vision a long-term reality
- Engage and guide volunteers
- Coordinate weekly Children's ministry programming
- Partner with parents in the spiritual development of families at WRCC
- Be involved in the planning and engagement of special events throughout the year
- Manage Children's ministry budget
- Attend scheduled Staff meetings
- Prepare report for monthly Elder and Board meetings

Preschool Director

Administrate our fully functioning and successful Preschool. Currently we have 7 classes ranging from 2 year olds to 4K students with paid teaching staff.

Reports to Senior Minister

Monday through Thursday, 8:30am - 1:30pm

Duties:

- Continue to maintain standards of behavior to maintain an environment of safety and respect.
- Communicate respectfully and professionally with parents and co-workers
- Perform all duties with a "team player" mentality being ready to support and encourage other staff members in order to maintain a close-knit environment
- Show on-going willingness to learn and improve skills
- Coordinate and Administrate Children's Summer Camps

Requirements:

- Baptized believer
- Affiliation with Churches of Christ/Independent Christian Churches preferred
- Agree and commit to the Teacher/Leader Guidelines of WRCC (document attached)
- Pass a background check

Education:

- A completed degree in a related field

Compensation:

- Based on experience and education