**Jefferson City Christian Church Job Description**

**Youth Ministry Director at Jefferson City Christian Church (JCCC).**

JCCC Mission Statement: We will lead all kinds of people in a committed relationship with Jesus Christ and his church.

The Youth Ministry Director is responsible for overseeing all programming and activities for students from 7th – 12th Grade. This includes the administrative duties for JCCC’s weekly activities, as well as additional programming, trips, and youth activities outside the church building. This position requires a heart willing to minister on a personal level to both the families being served as well as the volunteers serving within the ministry. In keeping with the overall mission of JCCC, this position’s main goal is to lead all kinds of people into a committed relationship with Jesus Christ and His Church.

Key Responsibilities:

* Develop a Youth Ministry programming as it relates to our church mission statement
* Conduct pastoral duties which include teaching, baptisms, and possible visitation
* Train both current and future youth team volunteers you recruit
* Attend weekly staff meetings
* Plan, create, and manage summer activities that ensure student connection and spiritual growth
* Research ways to improve the youth ministry as it changes and grows
* Commit to personal development and continued education
* Manage the Youth Ministry budget
* Manage and develop any intern or staff that you may recruit or hire
* Speak during adult services and youth Sundays when called upon.

**This is a full-time position: 40hrs per week**

Programming Hours (8hrs)

* Sunday programming: 8am-12pm
* Additional Church programming for students during the week

Weekly office/ministry hours (32hrs)

Weekly hours may flex based upon activities, events, pastoral tasks and programming hours. In-office hours will be required and agreed upon by Youth Minister and reporting staff (Lead Pastor).

**Department & Supervisor**

Jefferson City Christian Church’s Youth Ministry department is comprised of students from 7th – 12th grade. The Youth Ministry Director reports directly to the Lead Pastor, Luke Emmert, and next to the elders of the church.

**Staff Values**

There are five staff values we have at our church. Each staff member will agree to these values for the health and unity of our staff.

**Table**We find time to occasionally eat together and celebrate specific ministry accomplishments.

**Team**
We have a unified mission, open doors and collaborative approach to ministry. We support each other when needed by other staff members. This includes times when we do churchwide events onsite and in the community.

**Growth**
We challenge the status quo to spark new ideas, improve excellence and continue learning.

**People**
We encourage each other to be physically, emotionally and spiritually healthy individuals.

**Humility**
We ask for help, give credit where credit is due and seek to lift others up.

**Total Package Salary: $40,000**

This is a full-time position that includes a base salary and consideration of healthcare expenses. All staff at JC3 will have vacation weeks and a staff development budget to further your education. Vacation will be based on education, ministry experience, and time spent on church staff.

If interested submit a resume to:

Jefferson City Christian Church
1439 Hicks Rd.
Jefferson City, TN 37760

Phone: 865-475-7555

or

Email resume to: luke@jeffcitychurch.com or info@jeffcitychurch.com