

# Bridgetown Church of Christ Job Description

<b>Job Title:</b>	Student & Teaching Minister		
<b>Reports To:</b>	Operations Minister		
<b>Ministry/Department:</b>	Ministries		
<b>Your Name:</b>	TBD	<b>Date:</b>	TBD

Schedule ("x" all that apply)		Type of Position ("x" one that applies)		("x" one that applies)		Physical Job Requirements "F" = Frequent, "O"=Occasional & "N" = Never			
X	Days	x	Full Time	X	Salaried	O	Lifting (25-50 lbs)	O	Climbing
X	Evenings		Part Time		Hourly	O	Lifting (11 - 24 lbs)	F	Standing
X	Weekends					F	Walking	F	Sitting
	Occasional Weekends/Evenings					O	Bending/Stooping		

<b>Interaction required ( "x" all that apply):</b>	Staff	<input checked="" type="checkbox"/>	Team Members	<input checked="" type="checkbox"/>	Visitors/Vendors	<input type="checkbox"/>	Partners	<input checked="" type="checkbox"/>	Community Involvement	<input checked="" type="checkbox"/>
<i>Please describe how interaction will occur in the General Job Duties section</i>										

## GENERAL JOB DUTIES REQUIRED FOR THIS POSITION

We strive to see BCC...

1. empower partners to intentionally connect their community to Jesus, others, and the mission of the church.
2. create a joyful & creative culture that listens well & tells stories of God's work.
3. led by a team united in vision & mission.

<p><b>PRIMARY RESPONSIBILITIES</b></p> <p><b>Student Ministry</b></p> <p>Develop a clearly defined vision and strategy for discipleship within the Student ministry that works in conjunction with the overall vision and ministry of Bridgetown Church of Christ.</p> <p>Lead a team of volunteer staff in the operation of the Student ministry, including weekend services and periodic special events.</p> <p>Direct the recruitment, training, and development of volunteers as needed to staff Student ministry groups, programming and special events.</p>	<p><b>SECONDARY RESPONSIBILITIES</b></p> <p><b>Teaching Team</b></p> <p>Serves on the BCC Teaching (Preaching) Team responsible for selecting materials for Bible studies, researching, and preparing Bible-based messages, and preaching (in an expository, thematic and/or topical style) at worship Gatherings (approx. 12-15 times per year).</p>
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Regularly select and/or develop curriculum for Student Christian education programming that works in tandem with the BCC's weekend worship service schedule.

Implement Student's registration, groups management, and security policies/practices in support of weekend services and periodic special events.

Develop and implement strategies for whole-family discipleship; working with families to equip and empower parents/families to disciple students.

Provide oversight and planning for all outreach aspects of Student ministry programming.

Develop community relationships with local schools, etc.

Lead the creative use and proactive upkeep of Student ministry facilities.

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Assist in providing the overall vision casting for the church, missions planning of the church, and strategy within the church.

Assist in the development of an annual budget for Student ministries and manage spending to budget.

Function as a member of BCC's ministry staff performing baptisms, weddings, funerals, etc.

Participate and provide support and leadership (when necessary) in church-wide events.

Become familiar and comply with policies and procedures outlined in the Employee Handbook.

Agree with and sign the BCC Statement of Faith

Perform other duties as assigned.

**WORK EXPERIENCE, SKILLS AND ABILITIES REQUIRED FOR THIS POSITION**

**EDUCATION AND EXPERIENCE**

Required:

A minimum of 3 years of experience as a staff member in a student ministry leadership capacity.

A minimum of 2 years of formal Biblical Training at an accredited seminary or a commitment to pursue ongoing formal Biblical Training.

Possession of teaching related experience is required.

Preferred:

Working knowledge of creative programming related to student's groups and special events is a real plus.

A demonstrated ability to work with students with special needs.

**WHO YOU ARE**

A strong leader with a solid work ethic, possess a passion for serving and teaching students about God, and have the ability to administrate as a department head.

A person of exceptionally high character and integrity.

Good with technology and focused on strategy and leadership.

Develop people, teams, and systems.

Self-starter to work beyond the tasks enumerated in the job description.

Out of the box thinking.

Skilled at brainstorming, deadline driven, organized and detail oriented.

Excellent interpersonal and communication skills.